## No.006/PRC/1 Government of India Central Vigilance Commission

Satarkta Bhawan, Block 'A', GPO Complex, INA, New Delhi- 110 023 Dated: 18<sup>th</sup> February 2009

## Circular No.03/02/09

Subject: Reference to the Commission for advice – information to be enclosed along with organisations' recommendations.

In order to streamline the process of assessment and proper examination of the cases, being referred for the advice of the Commission, a proforma for submission of the details pertaining to the officials involved in tabular statement was circulated vide Commission's circular No. 32/12/08 dated 01.12.08. The said circular is also available on the Commission's website www.cvc.nic.in.

- 2. It has been observed that a large number of organizations are still not following the aforementioned instructions and the required information is still not being provided in the said tabular statement. The Commission has taken a serious note of non observance of its guidelines and has decided that henceforth, the references for first /second stage advice received without information in the requisite tabular form will be returned to the departments/organizations concerned. CVOs of the concerned departments/organizations will also be held responsible for the same.
- 3. All CVOs may note the Commission's above directions for strict compliance.

(Shalini Darbari)

All Chief Vigilance Officers